

# NON-MEMBER ROOM RENTAL CONTRACT

PRINCETON COUNTRY CLUB  
P.O. BOX 393  
PRINCETON, IN 47670  
812-385-5669

**SIGNED CONTRACT AND \$100.00 DEPOSIT MUST BE  
RETURNED TO THE CLUB BEFORE DATE IS RESERVED**

NAME OF RENTER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE NUMBER(S): \_\_\_\_\_  
EVENT DATE: \_\_\_\_\_

BEGINNING & ENDING TIMES: \_\_\_\_\_

TYPE OF EVENT:      BABY/WEDDING SHOWER \_\_\_\_\_  
                             WEDDING RECEPTION \_\_\_\_\_ BIRTHDAY \_\_\_\_\_  
                             GRADUATION \_\_\_\_\_ ANNIVERSARY \_\_\_\_\_  
                             RETIREMENT \_\_\_\_\_ OTHER \_\_\_\_\_

\*\*\* IF YOU NEED TO DECORATE OTHER THAN THE DAY OF YOUR EVENT, THERE IS NO  
GUARANTEE THE ROOM WILL BE AVAILABLE\*\*\*

## ROOM RENTAL COST

LARGE BANQUET ROOM, SUNROOM, KITCHEN &      \$600.00 \_\_\_\_\_  
CLEANING FEE

BARTENDER \$20.00 PER HOUR (5 HOUR MINIMUM)      \$100.00 \_\_\_\_\_

SUNROOM ONLY      \$ 50.00 \_\_\_\_\_

PAGE 1 TOTAL      \$\_\_\_\_\_

## DEPOSIT FOR ROOM RENTAL

DATE RECEIVED \_\_\_\_\_

CASH/CARD/CHECK# \_\_\_\_\_

\$(100.00)

THIS \$100.00 DEPOSIT AND A SIGNED CONTRACT **MUST** BE RECEIVED BEFORE THE DATE OF YOUR EVENT IS RESERVED. THE CASH OR CHECK WILL BE DEPOSITED IMMEDIATELY AND IT IS APPLIED TO THE COST OF THE ROOM RENTAL. THE EVENT MUST BE CANCELLED 90 DAYS PRIOR TO YOUR EVENT DATE BEFORE YOUR DEPOSIT IS RETURNED. IF IT IS WITHIN THE 90 DAYS, YOUR DEPOSIT WILL NOT BE RETURNED.

BALANCE DUE \$ \_\_\_\_\_

DAMAGE DEPOSIT OF \$100.00 IS REQUIRED BEFORE THE EVENT TAKES PLACE. AT THE END OF YOUR EVENT, THE CLUBHOUSE WILL BE INSPECTED AND IF THERE ARE NO DAMAGES SUSTAINED TO OUR PROPERTY (INSIDE OR OUTSIDE) THE \$100.00 DEPOSIT WILL BE RETURNED TO YOU.

RECEIVED \$ \_\_\_\_\_

## **OTHER IMPORTANT INFORMATION**

ONLY DECORATIONS THAT CAN BE TIED TO A RAFTER OR HUNG ON A PRE-EXISTING HOOK ARE PERMITTED.

ABSOLUTELY **NO** TACKS OR NAILS WILL BE PERMITTED ON WALL OR MANTLE.

**ALL** CANDLES MUST HAVE GLASS ENCLOSURES TO PREVENT WAX ON FLOORS AND TABLES.

THE USE OF CONFETTI AND GLITTER ARE PROHIBITED.

MOVING CLUBHOUSE FURNITURE WILL NOT BE PERMITTED WITHOUT SPECIAL PERMISSION.

NO FOOD OR DRINKS ARE ALLOWED IN THE LADIES RESTROOM.

CHILDREN ARE TO BE SUPERVISED AT ALL TIMES INCLUDING IN THE RESTROOMS.

A FULL BAR IS AVAILABLE FOR USE. ALL ALCOHOL (BEER, LIQUOR, WINE) MUST BE PURCHASED THROUGH BAR. IT IS UNLAWFUL TO CARRY ANY TYPE OF ALCOHOL ONTO PRINCETON COUNTRY CLUB PROPERTY.

I HAVE READ THE ABOVE CONTRACT AND UNDERSTAND THE CHARGES ABOVE AND THE CONSEQUENCES IF DAMAGES OCCUR.

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SIGNATURE OF RENTER

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DATE

**THANK YOU FOR CHOOSING PRINCETON COUNTRY  
CLUB FOR YOUR SPECIAL EVENT!!!!**